**Chittlehampton Parish Council Extraordinary Meeting Minutes**

**21/08/24 at Chittlehampton Methodist School Rooms**

Meeting commenced at 19:37

**Those Present:** Cllrs Wheaton, Beauregard, Seatherton, Alford, Nicklin, Blyther, and Hoare.

**Apologies:** No apologies received.

**Signing of Declaration of Office for Cllr Jones:** Cllr Jones did not attend the meeting so was unable to sign the documentation.

**Declarations of Interest:** None.

**Election of Staffing Committee:** Vice-chair Beauregard is already on the committee and will remain on the committee, Cllrs Nicklin, Blyther, and Alford wished to be on the committee. Cllr Nicklin was voted to be the chair of the committee.

**Restructure of all Committees:** The chair suggested that all remaining committees be disbanded, with exception to the staffing committee, and that all future decisions be made solely by the council as a whole, Cllr Nicklin suggested to keep the planning committee as it stands as it is still quorate, the majority voted in favour of keeping the planning committee, with every other committee being disbanded and brought back to full council.

**Members of the public open session:** no members of the public had any comments, other than to thank Cllr Nicklin for her hard work in planting flowers on the square.

**Donation from Parish Council to Chittlehampton Fete:** majority of the councillors agreed to a donation of £25 to Chittlehampton Village Hall.

**Planning Applications for considerations:**

* 1. 78898 To remove existing single storey extension and replace with an insulated single storey extension at East Notts Cottage, Chittlehampton, Umberleigh Devon EX37 9QN – A Cllr did bring up some concern over the flat roof, and wondered if it would be in keeping with the rest of the property and conservation area. No other concerns made; majority of councillors voted in favour of this planning application.
	2. 78306 Land at Winson Cross Chittlehampton Devon, erection of shed and associated landscaping works – Cllrs are not in agreement with this planning application and are strongly in support of the enforcement officer in the removal of all structures and the undue spread of structures upon the site.
	3. 79050 Listed building works to replace the windows with hardwood timber framed windows with heritage ultra-thin vacuum glazing units in the exact design of the present windows, to be visually similar in all respects. Lower Biddacott Chittlehampton Umberleigh Devon EX37 9PY – Cllrs voted in agreement.

**Winson Cross Update:** remains the same from the information provided during the 31/07/24 meeting, which is included within those minutes.

**Date of next meeting:** Wednesday 11th September at Chittlehampton Methodist School Rooms.

Meeting concluded at 20:08

**These minutes are a draft copy until confirmed and signed as a true account.**