

Locum Clerk: Mrs P. Clapham, Penton Chapel, Christow, Exeter, Devon, EX6 7NP. TemporaryTelephone 07840 867485 Email: chittlehamptonclerk@gmail.com

28th March 2025

To Members of Chittlehampton Parish Council.

You are hereby summoned to attend a Meeting of Chittlehampton Parish Council, to be held **on Friday 4**th **April 2025 at 7.30pm in the village hall Umberleigh for the purpose of transacting the following business.**

Members of the public and press are invited to attend the meeting.

Penny Clapham

Penny Clapham BA (Hons) PSLCC Locum Clerk to the Council

AGENDA

1) PUBLIC DISCUSSION

An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda, or any matter of interest to the parish. The period of time designated for public participation shall not exceed 3 minutes per person. (Standing Orders 3e and 3f). Reminder that members of the public are not allowed to raise issues when Council is in committee.

2) Apologies For Absence:

3) Declarations Of Interest: In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at District Council within 28 days of the change.

4) Matters raised by the Chairman (for information)

5) District and County Councillor Reports -

6) Minutes – to approve and sign the Minutes of the meeting held on the 26th February 2025.

7) Highways -

- i. VAS mobile signage to receive quotations for mobile vehicle activated signage.
- ii. Chapter 8 training and a possible way forward; Cllr. Wheaton to report.
- iii. Installation of a mirror opposite the school; Cllr. Jones to report.

8) Open spaces –

i. Quotations for phase two of the play area to be received if available. Cllr. Wheaton to update.

9) PLANNING

Planning Applications - District Council has asked for observations from the Parish Council on the following planning applications:

- i. 79951 Demolition of existing extension and erection of 2 storey extension, 2 Taw View, Umberleigh.
- ii. 78408 Application for listed building consent for removal of internal wall between existing kitchen and living area, Stowford Grange, Chittlehampton
- iii. 80013 Listed building consent for removal of failing cement render, repair with cob block as necessary then re-render with lime putt render, repaint with repairs to stone plinth, Clevedon, Chittlehampton.

Planning Decisions

10) FINANCE			
Expenditure	Locum Clerk expenses March	tba	BACs

Income

Bank Reconciliation and Statement, for information Council to resolve to accept the accounts.

Meeting dates - to discuss and agree meeting dates to December 2025

Clerk's report

i. The internal audit with Julie Snooks has been booked for 7th May – sign off will therefore need to be at the June meeting.

Councillor's reports and External Meetings attended (for information only)

Items for Information - **T**he next council meeting will be on 7th May 2025 at 7.30pm in the Methodist Rooms, Chittlehampton.

Email Circulation NALC Bulletin (sent 18/03)