**Chittlehampton Parish Council**

**Clerk to the Council: Faye Davies** [**chittlehamptonclerk@gmail.com**](mailto:chittlehamptonclerk@gmail.com)

**To Members of Chittlehampton Parish Council:**

You are duly summoned/required to attend the next meeting of Chittlehampton Parish Council to be held at 7:30pm on Wednesday 8th May 2024 at Chittlehampton Methodist School Rooms.

**This meeting will conclude straight after the Annual General Meeting**

1. **Apologies:**
2. **Declarations of Interest:**
3. **Minutes:** Approval of the last meeting minutes of the parish council.
4. **Clerks report:**a. Payment updates on budget precept, VAT reclaim, and general finances  
   b. Easily LTD payment of £24.22 query for old website  
   c. Climate and Environment Grant Fund update
5. **Payments for approval:**a. Information Commissioners Office payment of £35.00  
   b. DALC membership renewal of £377.48   
   c. Umberleigh Village Hall charge for 11/04/24 of £20  
   d. Methodist school rooms charge of £75 for five meetings   
   e. Payment of £570 to Cllr Pawley for the Scribe Accounting Software purchasef. Clerks Annual Salary to be approved for monthly payment from the start of the tax year, £352.77 a month, £4233.24 annually.
6. **Finance Update (Cllr Pawley)**
7. **County Councillors update and highways report (Paul Henderson)**
8. **District Councillors report (Sue Whitehead)**
9. **Update on the adoption of the BT phone box**
10. **Members of the public open session:**Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chair. Members of the public may not take part in the Parish Council meeting itself.
11. **Cobbaton Road project update – to be conducted by Cllr Nicklin**a. Revision of Local Planb. Conservation Appraisal information
12. **Date of the next meeting**
13. **To confirm the date of the next meeting**

Signed: Faye Davies