

Chittlehampton Parish Council

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19th February 2025

To Members of Chittlehampton Parish Council.

You are hereby summoned to attend a Meeting of Chittlehampton Parish Council, to be held **on 26th February 2025 at 7.30pm in the Methodist Rooms for the purpose of transacting the following business.**

Members of the public and press are invited to attend the meeting.

Penny Clapham

Penny Clapham BA (Hons) PSLCC
Locum Clerk to the Council

AGENDA

1) PUBLIC DISCUSSION

An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda, or any matter of interest to the parish. The period of time designated for public participation shall not exceed 3 minutes per person. (Standing Orders 3e and 3f).
Reminder that members of the public are not allowed to raise issues when Council is in committee.

2) Apologies For Absence:

3) Declarations Of Interest: In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at District Council within 28 days of the change.

4) Matters raised by the Chairman (for information)

5) District and County Councillor Reports -

6) Minutes – to approve and sign the Minutes of the meeting held on the 29th January and the Planning Committee meeting held on the 10th February 2025.

7) Highways –

- i. To consider a Lengthsman and what this would entail regarding actions and costs.
- ii. To consider the installation of a mirror on the pole opposite the school in Umberleigh in order to increase visibility and safety.

8) Community Governance Review – following from the meeting held on the 29th January – has Council any comments to make. To agree actions.

9) Open Spaces report –

- i. Play area; to receive an update if available.
- ii. Conifer from the square – replanted in the recreation field.
- iii. Dog warden and dog mess along the pavement. Dog warden responded that persons should formally report dog mess with associated information onto the North Devon website in order to instigate an investigation. (Email circulated to councillors prior to this meeting).

10) PLANNING

Planning Applications - District Council has asked for observations from the Parish Council on the following planning applications:

Planning Decisions

- a) 79650 Prior notification for erection of an agricultural building to provide cover over an existing silage pit, Shilstone Farm, Chittlehampton.
NOT REQUIRED.
- b) 79561 Variation of condition 2 (77380) to allow external staircase, a balcony and change of window design, Whey Park Farm, Umberleigh
APPROVED
- c) 79613 Works to trees in a conservation area, The Vicarage, Chittlehampton
APPROVED

11) FINANCE

Expenditure Locum Clerk expenses tba BACs

Income Coffee morning for play area £265.85

Bank Reconciliation and Statement, not available at this time.

Council to resolve to accept the accounts.

12) Reserves – As per the agreed Reserves Policy, attached an estimate to the end of the financial year 31st March 2025.

13) Asset register – Circulated prior to this meeting. To agree this is now updated and correct.

14) DALC request as a part of the proposed devolution for Devon.

- a) What is important to our community?
- b) What do we do for our community now?
- c) What would we like to do for our community?

15) Clerk's report

16) Councillor's reports and External Meetings attended (for information only)

Items for Information - The next council meeting will be on 9th April 2025 at Umberleigh Village Hall. Please would someone book the venue.

Email Circulation

NALC Chief Executive's Bulletin (sent 06/02)

DALC Bulletin 07 (sent 06/02)

DALC Bulletin 08 (sent 17/02)

