## **Chittlehampton Parish Council**

**Clerk to the Council: Faye Davies chittlehamptonclerk@gmail.com**

## **To Members of Chittlehampton Parish Council**

You are duly summoned/required to attend the next meeting of Chittlehampton Parish Council to be held at 7:30pm on Wednesday 3rd April 2024 at Umberleigh Village Hall.

**Agenda**

1. **Apologies**: To receive apologies and to approve reasons for absence.
2. **Declarations of Interest**
   1. Register of Interests: Councillors are reminded of the need to update their register of interests, and declare any personal or prejudicial interests on the agenda.
3. **Minutes**: To consider the approval of the minutes of the last meeting of the Council (attached).
4. **Clerks report**
   1. Bank accounts update, with a request to use general reserve money.
   2. Snow warden/salt bins and storage update.
5. **Payments for approval**
   1. SLCC membership renewal of £215.
   2. Clerks’ wages and HMRC tax contribution, total of £352.77.
   3. Hall hire charges for both Umberleigh (£20) and Methodist School rooms for recent planning meetings (cost yet unknown but a charge of £15 per time)
   4. Authorisation of £680 Umberleigh Defibrillator money to be moved into the reserve account from the current account.
   5. Request for authorisation of Umberleigh defibrillator money to be moved into the current account when payment for the new defibrillator is required.
   6. Clerk request to be able to use Parish Council bank card to pay for small costs, e.g. printer ink, postage etc, a limit to be determined by the Council.
   7. Request to use the Parish Council bank card to send Devon Air Ambulance £600 money raised.
   8. Starting from the new tax year, request for clerk’s annual wage to be approved and authorised to pay this wage monthly, with any wage increase to be authorised first.
   9. DALC membership fee of £328.
   10. Website cost of £76.50 if paid annual, or £97.50 if paid monthly. Further information provided in item 13.
6. **County Councillors update and highways report.**
7. **District Councillors report**
8. **Playing Field update – to be conducted by Cllr Craze**
9. **Chittlehampton Village Hall update – to be conducted by Cllr Nicklin**
10. **Parish Council Finance update – to be conducted by Cllr Pawley**
11. **Planning Committee**
    1. Appointment of two more members.
    2. 78306 application for replacement storage shed at Winson Cross discussion.
    3. Update on Winson Cross, to include recent 76977 application.
12. **Climate and Environment Grant discussion and agreement**
    1. Small Parishes have funding available for “wilding” projects, there is the potential to apply for a grant in order to purchase trees and bushes to plant on the sloping land by the playing field and have more sustainable approaches to managing graveyards, renewables etc.
    2. Decisions made between 1st April and 31st August 2024 will be presented to the decision panel in September 2024.

1. **Cobbaton Defibrillator update**
   1. Chittlehampton Parish Council to take over the management of Cobbaton Defibrillator.
2. **Website showcase**
   1. Presentation of Parish Council website the clerk has created.
   2. Q&A’s are welcome during this presentation.
   3. Explanation of website cost.
   4. Councillors to discuss agreement/disagreement with this website cost.
   5. Any agreed website payment to commence from the start of the new tax year.
3. **Members of the public open session:** residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself.
4. **Date of next meeting**

To confirm the date of the next meeting which is scheduled for Wednesday 8th May 2024

Signed

Faye Davies

Clerk to Chittlehampton Parish Council